

POSITION: *Expert on E-Construction for Curriculum Development (Category 2)*

1. Objective(s) and linkages to Reforms

A Reform Support Team (RST) at the Ministry of Education and Science is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis by the donors that provides targeted technical support and assists the Ministry in the design and implementation of priority reforms. The RST will assist in filling the capacity gaps in the design and implementation of priority reform strategies and programs, while strengthening links and partnerships between the Ministry's priorities and relevant donor support.

The RST is operational as of June 2019. It is currently helping the Ministry to implement two priority reforms: the general secondary education reform – the New Ukrainian School (NUS), and the reform of Vocational Education and Training (TVET).

The Expert on E-Construction for Curriculum Development (Category 2) will be subordinated and will report to the RST Deputy Director – NUS.

2. Duration and proposed timeframe

The estimated monthly value of this consultancy position is in the region of EUR 800 to EUR 1400. The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). Contributors to the fund are Denmark, Finland, France, Germany, Italy, Japan, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States and the European Union, the largest donor.

3. Main Duties and Responsibilities

- Development of technical assignment for the electronic tool for teaching programs/syllabi development - E-Constructor for Curriculum Development (E-CCD);
- Coordination and support of E-Constructor for Curriculum Development Users;
- Alignment of actions with the DG on pre-school and school education, Institute of Education Content Modernization.
- User feedback gathering

4. Main anticipated deliverables

- E-CCD is developed and putted into operation;
- E-CCD implemented in Pilot schools and introduced for mainstream schools covered by NUS programs countrywide;
- School management and teachers' communities are prepared to use e-tool for subjects' syllabi.

5. Qualifications, Skills and Experience

5.1 Qualifications and skills:

- Impeccable ethical standards; excellent communication and interpersonal skills; strong organizational management, communication and presentation skills; motivated team player with ability to work independently;
- At least a Bachelor degree in the relevant field - Master degree preferred;
- PC literacy (PowerPoint, Project, Excel, Word);
- Fluency in Ukrainian and English.

5.2 General professional experience:

- More than 3 years of general professional experience

5.3 Specific professional experience:

- Minimum 1 year of specific experience in education area;
- Solid knowledge on Ukrainian education system;
- Solid knowledge of the New Ukrainian School policies, with a specific emphasis on curriculum development;
- Experience with the design of e-tools for education content development;
- Knowledge in best world practices on e-learning;

Management skills.

6. Assignment Value

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7. Submissions

Submissions must be prepared in English only and be delivered electronically by 05.08.2019, 23:59 (Kyiv time) to the following address: rst@mon.gov.ua. All submissions must include a completed Application Form, the candidate's Curriculum Vitae and Reference Letter from a recent supervisor. Only applications which have been submitted using the correct template and are completed will be considered.

8. Selection Procedure

Following the evaluation of all applications received, selected candidates will be invited to a brief written test covering both general and technical questions in both English and Ukrainian. Only short-listed candidates will be invited to an interview.