**PROCUREMENT NOTICE IN THE OFFICIAL JOURNAL OF THE EUROPEAN UNION (OJEU)**

**INVITATION FOR EXPRESSION OF INTEREST**

**Preparation of Design, Tender Documents and Supervision of**

**Ukraine Higher Education Energy Efficiency Measures**

**[Ministry of Education and Science]**

The European Investment Bank (“EIB” or the “Bank”) has initiated a lending operation with the Ministry of Education and Science of Ukraine (MoES) co-financed by the Nordic Environment Finance Corporation (NEFCO) and Eastern Europe Energy Efficiency and Environment Partnership Fund (“the E5P Fund”) that aims at financing a long-term investment programme in the field of modernization and energy efficiency refurbishment in selected universities in Ukraine. The total investment volume of the Programme has been estimated at EUR 160 million. This procurement concerns engineering services for six universities participating in phase 1 of the Ukraine Higher Education Project. The estimated investment for the six universities in phase 1 has been estimated at Eur 66 million (ex. VAT). The universities within phase 2 will be procured separately.

Investments will primarily address the refurbishment of university buildings and heating networks with particular focus on improving energy efficiency. The energy audits have been developed to serve as a basis for definition of investment programme for the energy efficiency modernisation of the respective universities’ facilities. The energy audits have defined the precise scope of refurbishment works in the six universities.

The Project will be primarily managed by the Ministry of Education and Science of Ukraine (“MoES” or the “Ministry” or the “Client”).

This Invitation for Expression of Interest relates to the contract for “**Preparation of Design, Tender Documents and Supervision of Ukraine Higher Education Energy Efficiency Measures”**.

**Assignment description:**

The Client wishes to engage a consultant (“the Consultant”) to act as the Engineering consultant and to:

* develop design documentation of the pre-selected energy efficiency modernisation measures of the selected university buildings and heating networks according to the conducted energy audits (EA) -> **see Annex 1 to this Procurement Notice: List of buildings to be covered under this investment programme;**
* develop tender documentation for works for the pre-selected energy efficiency measures based on the prepared design documentation, as well as for the services of Technical Supervision;
* carry out construction supervision on behalf of the Client, including supervision of design solutions and overall construction process monitoring.

The assignment is split into six (6) different lots (service contracts). For each lot, individual service contracts will be concluded between the successful Consultant and the respective PIU (University).

Consultants are encouraged to express interest for more than one lot. An indicative duration of each lot/contract is listed below:

|  |  |  |
| --- | --- | --- |
| Lot No. | Name of Lot | Duration |
| Lot 1: | Engineering Consultant for energy efficient modernisation of selected facilities of Lviv Polytechnic National University | 48 months |
| Lot 2: | Engineering Consultant for energy efficient modernisation of selected facilities of Kharkiv Polytechnic Institute | 60 months |
| Lot 3: | Engineering Consultant for energy efficient modernisation of selected facilities of Chernihiv State Technological University | 60 months |
| Lot 4: | Engineering Consultant for energy efficient modernisation of selected facilities of Sumy State University | 60 months |
| Lot 5: | Engineering Consultant for energy efficient modernisation of selected facilities of Poltava National Technical Yuri Kondratyuk University | 60 months |
| Lot 6: | Engineering Consultant for energy efficient modernisation of selected facilities of Vinnytsia National Technical University | 60 months |

Invited tenderers from the shortlist of pre-qualified firms shall provide one technical and financial offer for the Lots for which they are pre-qualified.

**Status of Selection Process:** Interested firms or group of firms are hereby invited to submit Expressions of Interest.

**Assignment Start Date and Duration:** The Assignment is expected to start in February 2019 and has an estimated overall duration of 60 months including Defects Notification Period (DNP).

**Cost Estimate for the Assignment**: EUR 6,600,000 (exclusive of VAT).  
*The Consultant must determine whether any indirect taxes/VAT are chargeable on the proposed services and state the basis for such. If any indirect taxes/VAT are payable, the Client will have to pay indirect taxes/VAT element to the services directly to the Consultant unless otherwise agreed.*

**Funding Source:**Loan funded

**Consultant Profile:** Corporate services are required. The consultant will be a firm, or consortium of firms, and is expected to have appropriate experience in the design and/or supervision of projects in the sector of building energy efficiency in similar business environments.

The Consultant’s expert team is expected to include **Key Experts** and **Additional Experts** as follows:

* Key Expert 1: Team Leader – Technical Energy Efficiency Expert
* Key Expert 2: Chief Engineer (FIDIC Engineer)
* Key Expert 3: IFI Procurement and Contract expert

Pool of **Additional Experts** consisting of:

* Civil Engineer;
* Architect;
* Mechanical Engineer;
* Electrical Engineer;
* Environmental Engineer

All Experts shall have 10 years of previous professional experience in assignments of similar scope related to the energy efficiency sector (design and/or supervision), supervision of FIDIC or similar contracts and profound knowledge of English language.

**Qualification requirements:**

Following this invitation for Expressions of Interest, for each lot a shortlist of maximum six (6) qualified firms will be formed based on the following minimum qualification and evaluation criteria. The criteria will be applied to candidates and in the case of application submitted by consortium, these criteria will be applied to the consortium as whole unless specified otherwise.

**Minimum qualification criteria:**

* Average annual turnover: at least EUR 1.000.000 for each of the last three years for which accounts have been closed for each Lot. (E.g. Applicants applying for 4 Lots shall have an average annual turnover of EUR 4.000.000)
* the candidate has implemented during the last five (5) years (starting from August 2013 up to the deadline for receipt Expression of Interest) at least three (3) projects with a minimum value of EUR 500.000 equivalent for the design and/or supervision of works related to energy efficient renovation of buildings and should demonstrate that it had a participation of at least 30% in each project brought as reference. The projects referenced must have been completed before the deadline for the submission of applications.

**Note:** Only applicants satisfying the above minimum qualification criteria will be further evaluated based on the below criteria:

**Evaluation criteria:**

(a) Firm(s)’s previous experience in similar assignments (design and/or supervision in energy efficient renovation of buildings) – 20 %

(b). Firm(s)’s previous experience with supervision of works contracts under FIDIC Conditions of Contract or similar – 20 %

(c) Firm’s previous project experience in the Eastern Partnership countries– 5 %;

**Note:** The number of references to be provided must not exceed 15 for the entire application. All references shall be completed in the previous 10 years prior to the submission deadline.

(d) CVs of Key Experts – 45 % broken down as follows:

* Key Expert 1: Team Leader – Technical Energy Efficiency Expert - 20 %
* Key Expert 2: Chief Engineer (FIDIC Engineer) – 15 %
* Key Expert 3: IFI Procurement and Contract expert – 10 %

(e) CVs of Additional Experts – 10 %

**Submission Requirements:** In order to determine the capability and experience (as required within the qualification and evaluation criteria) of Consultants seeking to be shortlisted, the information submitted should include the following:

|  |  |
| --- | --- |
| a. | A contact sheet indicating all contact details (e-mail, telephone, fax) of main and alternate contact person for the application; |
| b | Company/group of firms’ profile, organization and staffing including the association details in case of a consortium (max. 2-4 pages); |
| c | Details of previous project experience or similar assignments, including information on contract value, contracting entity/client, project location/country, duration (mm/yy to mm/yy), expert months provided (if different from duration), assignment budget, percentage carried out by consultant in case of association of firms or subcontracting, main activities, objectives, etc.; -> see Annex 2 to this Notice which provides formats to be used for references. |
| d. | CVs of experts who could carry out the Assignment detailing qualifications, experience in similar assignments, including information on contracting entity/client, project location/country, duration (mm/yy to mm/yy), expert months provided, assignment budget, main activities, objectives. -> see Annex 3 to this Notice which provides formats to be used for CVs. |
| e. | A signed statement showing the turnover of the Consultant for each of the last three years for which accounts have been closed (by each consortium member) |
| f. | A signed statement indicating the Lot number(s) for which the application is being submitted. (see minimum qualification criteria). |

The complete expression of interest in English language shall be sent **to the Client** as follows:

(a) One original and two hard copies and

(b) One electronic copy (CD ROM) in PDF format

In an envelope marked as “**Expression of Interest for Preparation of Design, Tender Documents and Supervision of Ukraine Higher Education Energy Efficiency Measures”** not later than **14:00 (local time) on** **Monday 15th of October 2018** at the address stated below. Documents which are received late may be rejected and returned unopened.

**Clients Contact Person:**

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**E-mail: matyushenko@mon.gov.ua**

**Important Notes:**

* The Client reserves the right to reject applications of firms (not applicable to sub-contractors) taking part in more than one expression of interest.
* The selection process follows the guide to procurement (http://www.eib.org/en/infocentre/publications/all/guide-to-procurement.htm) from the European Investment Bank.
* Any additional documentation (brochures, letters etc.) sent with your application will not be taken into consideration.

Any updates of and clarifications on this procurement notice shall be announced as updates on this notice, without any other notification. Consultants are required to periodically check the notice for updates. Failure to take the updates into account while preparing the EoI may result in disqualification.

**Annex 1 - List of buildings to be covered under this investment programme**

| No. | **LOT 1 - Lviv** | **LOT 2 - Kharkiv** | **LOT 3 - Chernihiv** | **LOT 4 - Sumy** | **LOT 5 - Poltava** | **LOT 6 - Vinnytsia** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | Dormitory №4 | Educational – Г-3 | Education building №1 | Educational ET | Educational “V” | Education building №1 |
| 2 | Educational building №2 | Educational building – A-3 | Education building №2 | Educational C | Gymnasium Administrative Building | Main Educational Building (MEB) |
| 3 | Educational building №5 | Educational building B-14 | Education building №3 | Educational G | Hostel №5 | Dormitory №3 |
| 4 | Educational building №6 | Educational building Б-7 | Education building №4 | Complex of educational buildings (Sanatornaya str, 31) | Educational “A” | Education building №2 |
| 5 | Educational building №6а | Education building АБ-3 | Education building №8 | Educational №2 (Petropavlovs'ka str, 57) | Educational “F“ | Dormitory №4 |
| 6 | Dormitory №3 | Education building К-3 | Education building №11 | Library | Educational “L” | Education building №3 |
| 7 | Dormitory №8 | Administrative and educational building – Ц-3 | Education building №22 | Educational T | Educational “P” | Education building №4 |
| 8 | Educational building №1 | Educational building Л-4 | Canteen | Educational M | Hostel №1 | Education building №5 main building |
| 9 | Educational building №4 | Educational building Д-4 | Hostel №2 | Canteen | Hostel №2 | Extension to E. B. №2 Department DCTA,DMBA |
| 10 | Educational building №14 | Educational building М-3 | Hostel №3 | Korpus №1 (Soborna str, 10) | Educational “Building of the Architectural Faculty" | Extension to E. B. №5 |
| 11 | Dormitory №10 | Educational building Н-3 | Hostel №5 | P, Sports (pool building) | Educational “N“ Laboratory of oil and gas | Dormitory №5 |
| 12 | Dormitory №14 | Laboratory building АЖ-3 | Hostel №6 | Urochishche "Sosniak", SOC «Univer» E-2 | Hostel №4 | - |
| 13 | Dormitory №15 | Educational building АА-3 | - | Domitory 3 (Zamostyanska str, 7) | Hostel №3 | - |
| 14 | Educational building №3 | Laboratory О-3 | - | Domitory 2 (Zamostyanska str, 5) | Educational “C“ | - |
| 15 | Educational building №15 | Educational building И-3 | - | Dormitory №2A (Lyubins'ka str, 10) | Reinforced Concrete Structures and Strength of Materials Laboratory | - |
| 16 | Educational building №16 | Educational building АВ-4 | - | Dormitory №3A (Lyubins'ka str, 10) | Module | - |
| 17 | Dormitory №5 | Educational building Т-3 | - | Hospkorpus (Lyubins'ka str, 10) | Waterproofing of the first floor | - |
| 18 | Dormitory №6 | Educational building | - | Dormitory №1A (Prokofyeva str, 38b) | Replacement of the roof | - |
| 19 | Dormitory №11 | Educational building Ш-2 | - | Dormitory №5 (Sanatornaya str, 31) | - | - |
| 20 | Educational building №17 | Educational building | - | Dormitory №4 (Sanatornaya str, 31) | - | - |
| 21 | Educational building №26 | Library | - | Hostel №1 (Rymskogo-Korsakova str, 2) | - | - |
| 22 | Educational building №11 | Educational building | - | Educational "A-B" | - | - |
| 23 | - | Educational building – U-4 | - | Urochishche "Sosniak", SOC «Univer» Y-1 | - | - |
| 24 | - | Educational building – Sports Centre | - | Urochishche "Sosniak", SOC «Univer» K-1 | - | - |
| 25 | - | Навчальний корпус У-4 | - | Educational №2 (Myru str, 26) | - | - |
| 26 | - | Навчальний корпус У-5 | - | Dormitory (Sadova str, 36) | - | - |
| 27 | - | Sports facility / educational building | - | Educational №1 (Myru str, 26) | - | - |
| 28 | - | Educational building | - | - | - | - |
| 29 | - | Educational building | - | - | - | - |
| 30 | - | Educational building – Student Palace | - | - | - | - |
| 31 | - | Educational / laboratory building | - | - | - | - |
| 32 | - | Dormitory В-5 | - | - | - | - |
| 33 | - | Dormitory Г-5 | - | - | - | - |
| 34 | - | Dormitory Б-5 | - | - | - | - |
| 35 | - | Dormitory №7 | - | - | - | - |
| 36 | - | Dormitory №9 | - | - | - | - |
| 37 | - | Dormitory №10 | - | - | - | - |
| 38 | - | Dormitory №11 | - | - | - | - |
| 39 | - | Dormitory №12 | - | - | - | - |
| 40 | - | Dormitory №13 | - | - | - | - |
| 41 | - | Dormitory №14 | - | - | - | - |
| 42 | - | Dormitory №15 | - | - | - | - |

**Annex 2: Reference Form**

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| **Reference #** | **Project title** | |  | | | | | |
| **Name of legal entity** | **Country** | **Overall project value (EUR)** | **Proportion carried out by candidate (%)** | **No of staff provided** | **Name of client** | **Origin of funding** | **Dates (start/end)** | **Name of partners if any** |
|  |  |  |  |  |  |  |  |  |
| **Detailed description of project** | | | | | | **Type of services provided** | | |
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**Annex 3: CV Form**

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| **CURRICULUM VITAE** | | | | | | |
|  | |  | | | | |
| 1. **Family name:** | |  | | | |  |
| 1. **First name:** | |  | | | |
| 1. **Date of birth:** | |  | | | |
| 1. **Citizenship:** | |  | | | |
| 1. **Civil status:** | |  | | | |
| 1. **Education:** | |  | | | | |
| **Institution; (Date from - to)** | | **Degree(s) or Diploma(s) obtained:** | | | | |
|  | |  | | | | |
| 1. **Language skills:** | | Indicated below the competence on a scale of 1 to 5 (1 - excellent; 5 - basic) | | | | |
| **Language** | | **Reading** | **Speaking** | **Writing** | | |
|  | | Native | | | | |
|  | |  |  |  | | |
| 1. **Membership of professional bodies:** | |  | | | | |
| 1. **Other skills:** | |  | | | | |
| 1. **Present position:** | |  | | | | |
| 1. **Years in the firm:** | |  | | | | |
| 1. **Key qualifications:** (Relevant to the project) | |  | | | | |
| 1. **Specific experience in other countries:** | | | | | | |
| **Country** | **Date from - Date to** | | **Country** | | **Date from - Date to** | |
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| **Date from -to** | **Location** | **Company & reference person** | **Position** | **Description** |
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