

The annual scholarship programme for foreign citizens offered by the Romanian state, through the Ministry of Foreign Affairs, to foreign citizens, based on Government Decision no. 288/1993

PROGRAMME INFORMATION

1. General conditions for awarding scholarships

Scholarships for studies to accredited higher education institutions in Romania are granted through a file-based application assessment by the Ministry of Foreign Affairs (MFA) and the Ministry of Education and Research (MER).

To whom is it addressed?

Foreign citizens from all non-EU countries, with the following exceptions of persons not eligible under this programme:

- citizens of Romanian origin or who are part of the Romanian historical communities in the proximity of Romania (entitled to different scholarship programmes) ;
- citizens who have requested or acquired a form of protection in Romania;
- stateless persons whose stay on the territory of Romania is officially recognized according to the law;
- members of the diplomatic and consular corps or family members of the diplomatic and consular corps accredited to Romania; members of the administrative and technical staff of diplomatic missions and consular offices accredited to Romania;
- staff members of international organizations based in Romania or family members of staff of international organizations based in Romania;
- beneficiaries of a scholarship from the Romanian state for the same cycle of study.

Who qualifies?

To be eligible, the scholarship applicant must:

- submit a complete file (see below, point 4);
- present study documents issued by accredited/recognized education institutions in the country where they were issued;
- comply with the file submission methodology (see below, point 2);
- comply with the enrolment dates (see below, point 3).

What level of study does the scholarship cover?

The scholarship applicant can choose from any of the following three study cycles in accredited higher education institutions in Romania:

- bachelor's degree:** bachelor's degree programmes are addressed to graduates of high school studies or pre-university studies at the end of which they obtained a baccalaureate degree or equivalent, as well as candidates applying for further university studies in Romania. The complete programme runs for a period of 3-6 years, depending on the specialization followed and ends with a bachelor's exam;
- master's degree:** master's degree programmes are addressed to undergraduates, run for a period of 1 year, 1.5 years or 2 years and end with the dissertation exam;
- PhD:** doctoral programmes are addressed to graduate students or equivalent and run for a period of 3-5 years, depending on the profile of the chosen faculty and end with the presentation of a PhD thesis.

What is the language of study?

In order to promote the Romanian language and culture, the beneficiaries of the scholarships granted by the Romanian state for **undergraduate** and **master's** studies study **only in Romanian**. The exception is doctoral scholarship holders, who can opt for studies in **Romanian** or **in a foreign language set by the doctoral school**. For candidates who do not speak Romanian, a preparatory year is granted for the study of the Romanian language prior to the actual university studies, with the exception of doctoral scholarship holders who have opted for the form of education in a foreign language set by the doctoral school.

The following categories of persons are exempted from enrolling in the Romanian language preparatory year:

- a. those who present Romanian study documents (diplomas or certificates) or study documents, school records attesting at least four consecutive years of studies attended in Romanian in an educational unit/institution from the Romanian national system;
- b. those who, in order to enrol in university education, pass the Romanian language test, organized according to the regulations in force;
- c. those who, in order to enrol in university education, present a certificate of linguistic competence in Romanian, minimum level B1, issued according to the regulations in force.

2. How to submit application files?

The application files must be sent by the candidates, in electronic or physical format (preferably in electronic format), only through the diplomatic missions of Romania.

As an exception, application files may be submitted by candidates, in electronic or physical format (preferably in electronic format), also through the diplomatic mission of the state of citizenship accredited in Bucharest, if the diplomatic mission in question accepts it (a dedicated email address will be made available to foreign missions accredited in Romania for this purpose).

To the extent that the diplomatic mission refuses to take over the application file for transmission to the MFA, the file must be submitted in accordance with the procedure described in paragraph 1.

REJECTED: Applications submitted directly by the applicants to the registry offices of the Ministry of Foreign Affairs or the Ministry of Education and Research, or to the e-mail addresses of the MFA employees / departments of the MFA Headquarters will not be taken into consideration.

3. Enrolment dates

The enrolment period begins each year on **November 15** for the following year's university session. The deadline for submitting applications is **April 30**, the following year. The candidate has the obligation to inquire about the dates and conditions of enrolment with the diplomatic mission where he/she wishes to submit the application or on the MFA website.

INELIGIBLE: Application files submitted after the deadline will not be taken into consideration.

4. Documents required to complete the file

The application file for the scholarship selection process must include the following documents:

- 4.1. The application form for a scholarship in Romania and application for the issuance of the letter of acceptance, completed in full (ANNEX 1).

It is mandatory that the information entered in the form is accurate.

In order to facilitate the candidates' option, the complete list of accredited higher education institutions in Romania can be accessed at the link <https://www.edu.ro/institutii-invatamant-superior>. **Please note that scholarships are NOT awarded in the fields of medicine, dental medicine and pharmacy.**

- 4.2. Copies of the diplomas obtained (baccalaureate diploma or its equivalent, plus bachelor's, master's, doctorate degree, if applicable) and their authorized translation into English, French or Romanian, if applicable.
- 4.3. Copies of transcripts of the completed studies and their authorized translation into English, French or Romanian, if applicable.
- 4.4. Copy of the birth certificate (or equivalent document) and the authorized translation into English, French or Romanian, if applicable.
- 4.5. Copy of the first three pages of the passport.
- 4.6. Curriculum Vitae in English or French in the format of ANNEX 2, and for the doctoral cycle also a letter of intent from the applicant in English, French or Romanian.

The files will also include the following documents (only for candidates who belong to the specific category mentioned for each document):

- Copy of the proof of name change (if applicable) and the authorized translation into English, French or Romanian, if applicable.
- Copy of the certificate proving the passing of the baccalaureate, bachelor's or master's exam, as the case may be, for graduates who do not hold yet the diploma and the authorized translation into English, French or Romanian, if applicable.
- Copy of the certificate proving that the person in the final year of studies is to take the graduation exam at the end of the school/university year and the authorized translation into English, French or Romanian, if applicable.
- Copy of the transcript attesting the academic record of the person in the final year of studies, until the moment of submitting the application file, and the authorized translation into English, French or Romanian, if applicable.
- Copy of the certificate of completion of the Romanian language preparatory year or the certificate of linguistic competence, if applicable.
- Copy of the notarized declaration of parental consent in the case of candidates who have not reached the age of 18 by the date of commencement of the courses and the authorized translation into English, French or Romanian, if applicable.

5. Announcing the results and formalities for the admitted candidates

The results of the scholarship selection process will be announced each year, on **July 15**, to each diplomatic mission that has submitted application files to the Ministry of Foreign Affairs.

- For admitted students, the Ministry of Education and Research will issue a “Letter of acceptance for studies in Romania”, which will mention the obligation (where applicable) to complete a Romanian language preparatory year and the higher education institution(s) where the studies will take place.
- The Letter of acceptance will be sent by the Ministry of Foreign Affairs to the applicant through the diplomatic mission to whom the application was submitted, based on the personal request submitted with the application.
- The “Letter of acceptance for studies in Romania” is required in order to obtain a long-stay visa and for the enrolment.
- If the candidate mentions in the application form in *ANNEX 1* only an option for his/her enrolment and that specific option cannot be honoured by the specified university, the Ministry of Education and Research reserves the right to propose to the candidate an alternative in the same field of study, subject to the availability of higher education institutions in Romania.
Upon receiving the letter of acceptance for studies with this alternative, the candidate is free to accept the scholarship or to give it up (being able to opt for continuing studies in Romania *on his/her own expense*, i.e. with the payment of tuition fees).
- After receiving the letter of acceptance, the students will send to the Romanian diplomatic mission to which he/she submitted the application, within the term indicated by it, a

response regarding the acceptance/refusal of the scholarship, and in case of acceptance, will request a long study visa. Students who have submitted applications through foreign diplomatic missions accredited in Bucharest and who have been accepted will be contacted by the MFA in order to give a response regarding their acceptance/refusal of the scholarship, following, in case of acceptance, the procedure for obtaining a long-term visa for studies.

6. Scholars' rights and obligations

6.1. Scholarship beneficiaries are provided with the following facilities:

- a) exemption from the payment of registration fees or any other fees required by application processing, testing for the Romanian language skills, taking the admission contest for doctoral studies and the specific aptitude tests;
- b) financing the tuition expenses for the Romanian language preparatory year;
- c) financing the tuition expenses for the actual studies, but not more than the duration of a university cycle, corresponding to the study programme followed;
- d) granting a monthly scholarship, for students enrolled in the Romanian language preparatory year;
- e) granting a monthly scholarship, for students enrolled in bachelor's, master's or doctoral studies, but not more than the duration of a university cycle;
- f) financing the accommodation expenses in the student dormitories, within the allocated subsidy granted through the budget of the Ministry of Education and Research,;
- g) medical assistance in case of medical-surgical emergencies and diseases with endemic-epidemic potential, in accordance with the legislation in force;
- h) local public, ground, naval and underground transport, as well as domestic car, railway and naval transport, in the same conditions as those offered to Romanian students, according to the legal provisions.

These facilities are granted throughout the study period, as follows:

- for students enrolled in the Romanian language preparatory year, during its courses;
- for students enrolled in bachelor's and master's studies, during the academic year and during the legal holidays, but not during the summer vacation. If students have to stay at the faculty during the summer vacation for curricular activities or if there are specific legal provisions, the rights are maintained during the summer vacation;
- for doctoral students enrolled in full-time learning, throughout the calendar year;
- another 30 days after completing university studies lasting at least 1 year.

6.2. Foreign citizens have the following obligations:

- a) to respect the Romanian Constitution and the laws of the Romanian state;
- b) to comply with the internal regulations of the educational institution in which they study;
- c) to comply with the provisions of this methodology;
- d) to present at the time of enrolment at the university where they were accepted a medical certificate stating that he/she is fit for studies and free of contagious diseases, and its authorized translation into English, French or Romanian, if appropriate.

7. Other elements regarding the programme calendar

If one of the dates included in this methodology is on a public holiday according to the Labour Code, it is carried forward to the next working day. This rule applies to all calendar dates mentioned in this document.

8. Other information about the conditions offered by the scholarship

In Romania, the academic year usually begins on October 1. Universities establish their own calendar, in accordance with the principle of university autonomy. Host universities may also

decide on specific measures regarding the teaching and learning process, in accordance with the public health guidelines. Romanian authorities may impose additional public health requirements.

The scholarship obtained, including the preparatory year where applicable, consists of:

- financing tuition fees;
- financing the accommodation expenses in the dormitories, through the budget of the Ministry of Education and Research, within the limit of the subsidy allocated for this purpose (accommodation will be **provided to the extent of available places**);
- granting a monthly financial aid, as follows: the equivalent in lei of the amount of **65 EURO**, for undergraduate students; the equivalent in lei of the amount of **75 EURO**, for master and specialization students, the equivalent in lei of the amount of **85 EURO**, for PhD students.

The scholarships do not cover the costs of international transport and those of domestic transport from the Romanian border crossing point to the university. In this regard, candidates must be prepared for the personal financial support of the additional costs.

Students of the Romanian language preparatory year programme, as well as those of the undergraduate and master's degree programmes, must obtain, at the end of the academic year, the minimum number of credits established by the university regulations for passing to the next academic year. The rights deriving from the scholarship can be regained in the following academic year after obtaining the necessary number of transferable credits, provided that the number of scholarship years does not exceed the duration of the academic cycle. During the suspension of the scholarship and the financing of the tuition expenses, the students will have to pay a fee, in the amount established in accordance with the legal provisions in force.

During the period indicated by the university, the admitted candidates must present themselves at the Office of International Relations/ Rector's Office of the university where they were accepted. Students will present:

- a complete file with the original documents from the application file; the host universities may request that all registration documents be accompanied by authenticated copies and legalized translations into Romanian;
- letter of acceptance for studies;
- passport (original and copy) with a valid visa (long stay visa for studies);
- the medical certificate attesting that the student is free from contagious diseases or other diseases incompatible with the requested studies, as well as the authorized translation into English, French or Romanian, if applicable;
- other documents required by universities.

MINISTERUL AFACERILOR EXTERNE / MINISTERUL EDUCATIEI ȘI CERCETĂRII
 MINISTRY OF FOREIGN AFFAIRS / MINISTRY OF EDUCATION AND RESEARCH
 MINISTÈRE DES AFFAIRES ÉTRANGÈRES / MINISTÈRE DE L'ÉDUCATION ET DE LA RECHERCHE

**APPLICATION FORM FOR SCHOLARSHIPS IN ROMANIA AND FOR THE ISSUANCE OF
 LETTER OF ACCEPTANCE TO STUDIES**

**DEMANDE DE BOURSE D'ÉTUDES EN ROUMANIE ET D'APPLICATION POUR LA LETTRE
 D'ACCEPTATION AUX ÉTUDES**

(to be filled in with capital letters / à compléter en majuscules)

1. SURNAME / NOMS _____ GIVEN NAMES / PRENOMS _____

2. PREVIOUS SURNAMES / NOMS PORTE ANTERIEUREMENT _____

3. DATE AND PLACE OF BIRTH / DATE ET LIEU DE NAISSANCE

COUNTRY / PAYS _____ PLACE / LOCALITE _____ DATE / DATE _____
D D M M Y Y Y Y

4. PARENTS GIVEN NAMES / PRENOMS DES PARENTS _____

5. SEX / SEXE : M F

6. CIVIL STATUS / ETAT CIVIL: MARRIED / MARIE(E) SINGLE / CELIBATAIRE DIVORCED / DIVORCE(E) WIDOWER / VEUF

7. ACTUAL CITIZENSHIP(S) / NATIONALITE(S) ACTUELE(S) _____

PREVIOUS CITIZENSHIPS / NATIONALITES ANTERIEURES _____

8. TRAVEL DOCUMENT / DOCUMENT DE VOYAGE: TYPE / TYPE _____ SERIES _____

NO. _____ COUNTRY ISSUED BY / EMIS PAR PAYS _____

DATE OF ISSUE / DATE DE DÉLIVRANCE _____ VALADITY / EXPIRANT LE _____
(DATE OF ISSUE/A) D D M M Y Y Y Y D D M M Y Y Y Y

9. ACTUAL PERMANENT RESIDENCE / COUNTRY / PAYS _____ CITY / VILLE _____

10. PROFESSION / PROFESSION _____ WORK PLACE / LIEU DE TRAVAIL _____

11. The complete mailing address / L'adresse postale complète: _____

12. The e-mail address / L'adresse de courriel électronique: _____

NOTE: All the fields are mandatory, must be completed and have to be accompanied by the documents mentioned in Section IV, or else your request will not be processed.

NOTE: Tous les champs sont obligatoires, doivent être complétés et doivent être accompagnés par les documents mentionnés à la Section IV, sinon votre sollicitation ne sera pas analysée.

I. Academic Qualification / Instruction scolaire

Name and Location of the Secondary School / University Nom et adresse du Lycée / Université	Date of Admission / Date of Completion Date d'Admission / Date de Finalisation	Type of Diploma obtained Type de diplôme reçu

II. Study programme preferences in Romania / Option d'études en Roumanie

Study programme in Romania / Option d'études en Roumanie	Study field / Domaine d'études	University / Université	Language of instruction / Langue d'enseignement	I already have a Romanian language certificate (For YES you have to mention the University) / J'ai déjà une attestation de langue roumaine (pour OUI il faut mentionner l'Université)	
				YES/ OUI	NO/ NON
Undergraduate/ Licence			Romanian / le Roumain		
OPTION 1					
OPTION 2					
Master/ Masterat			Romanian / le Roumain		
OPTION 1					
OPTION 2					
Doctorate/ Doctorat					
OPTION 1					
OPTION 2					

III. Proficiency in other languages (please, fill in as appropriate: excellent, good, poor) / Maîtrise d'autres langues (veuillez remplir le cas échéant: excellent, bon, médiocre)

Language / Langue	Writing / L'écriture	Speaking / Parlant	Institution that issued the certificate / Institution qui a délivré le certificat
Romanian			

IV. Annex

a) authorized translations of the respective documents in English, French or Romanian language / traductions autorisées des documents respectifs en anglais, français ou roumain.

1. Photocopy of the certificate of studies/ Photocopies des certificats d'études.
2. Copy of the birth certificate / Photocopie de l'acte de naissance.

NOTE: All the fields are mandatory, must be completed and have to be accompanied by the documents mentioned in Section IV, or else your request will not be processed.

NOTE: Tous les champs sont obligatoires, doivent être complétés et doivent être accompagnés par les documents mentionnés à la Section IV, sinon votre sollicitation ne sera pas analysée.

Appendix 1 EN/FR

3. The list of results of the completed study years (Academic Transcripts) / la liste complète des résultats des études pour chaque année.
- b) Curriculum vitae, in English or French language (APPENDIX 2), as well as a cover letter in English, French or Romanian language, for doctoral studies / Curriculum vitae, en Anglais ou en Français (APPENDIX 2), ainsi qu'une lettre de motivation en Anglais, Français ou Roumain, pour le cycle de doctorat.
- c) copy of the first 3 pages of the passport / Photocopie des 3 premières pages du passeport.
- d) other documents (only for candidates who find themselves in the situations described in Chapter 4 of Program Information) / autres documents (uniquement pour les candidats qui se trouvent dans les situations décrites au chapitre 4 du Informations sur le Programme).

On my arrival in Romania, I will submit the original documents / À mon arrivée en Roumanie je vais présenter tous les documents en original.

Date

Signature

AUTHORITY ONLY	REZERVATA AUTORITATILOR OBSERVATII (OBSERVATION)	RESERVE AUTORITES
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APPLICANT'S DECLARATION

I, the undersigned _____
email: _____, phone no. _____,

1. I oblige myself to observe the laws in force in Romania, the school and university rules, regulations and norms, as well as those for social life. I am aware that any untrue information will lead to my disqualification.
2. I declare on my own responsibility that:
 - the information in this file is correct and complete,
 - during the scholarship period, I will observe the Romanian legislation in force,
 - I will respect the deadlines and application procedures, knowing that their infringement may lead to the rejection of the file,
 - I take note of the conditions for obtaining a scholarship in Romania and I will respect them,
 - I take note of the fact that at registration I will present a medical certificate attesting that I am not suffer from any contagious diseases or any other affections incompatible with the future profession. I will present an authorized translation of the respective document in English, French or Romanian language if the medical certificate is not issued in English, French or Romanian language.
3. I have not been and I am not under any investigation related to acts of terrorism by the authorities in my home country or in other state.

Date _____

Signature _____

DECLARATION DU CANDIDAT

Je, le (la) soussigné(e) _____

Email: _____, no. de téléphone _____,

1. Je m'oblige à respecter les lois en vigueur en Roumanie, les règles, règlements et normes scolaires et universitaires, ainsi que ceux de la vie sociale. Je suis conscient que toute information fausse entraînera ma disqualification.
2. J'atteste en pleine responsabilité que:
 - les informations fournies sont exactes et complètes,
 - durant la période de bourse, je vais respecter rigoureusement la législation roumaine en vigueur,
 - je vais respecter les délais et les procédures de candidature, en sachant que dans le cas contraire le dossier sera rejeté,
 - je suis en connaissance des conditions d'obtenir une bourse d'études en Roumanie et je vais les respecter,
 - je prends acte du fait que, lors de l'inscription à l'université, je présenterai un certificat médical attestant que je ne souffre d'aucune maladie contagieuse ou de toute autre affection incompatible avec la future profession. Je présenterai une traduction autorisée du document respectif en anglais, français ou roumain si le certificat médical n'est pas délivré en anglais, français ou roumain.
3. Je n'ai pas fait et je ne fais pas l'objet d'enquêtes liées aux actes de terrorisme par les autorités de mon pays d'origine ou d'un autre état.

Signé à _____

Signature du candidat _____

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NOTE: Tous les champs sont obligatoires, doivent être complétés et doivent être accompagnés par les documents mentionnés à la Section IV, sinon votre sollicitation ne sera pas analysée.