

TERMS OF REFERENCE

for Consulting Services (Individual Consultant)

Learning Environment Manager 3 (upper secondary school)

Contract No. LEARN-IC-NIO-4.4

Lifting Education Access and Resilience in Times of Need in Ukraine Program

URTF Grant No. TF0C5794

I. BACKGROUND

Ukraine and World Bank have signed the agreements for the Program "Lifting Education Access and Resilience in times of Need in Ukraine Program" (hereinafter referred to as the LEARN or Operation).

The Operation total financing is US\$415 million using a combination of the World Bank's financial instruments: Program-for-Results (PforR) complemented by Investment Project Financing (IPF).

The Program-for-Results (PforR) is implemented through a US\$235 million credit provided by Bank resources, supported by credit enhancement from the Advancing Needed Credit Enhancement for Ukraine (ADVANCE Ukraine) Trust Fund, which is backed by the Government of Japan. This is formalized under the Financing Agreement between Ukraine and the International Development Association for the Program (CREDIT NUMBER 7626-UA). An additional US\$150 million is provided under the Special Program for Ukraine and Moldova Recovery (SPUR) of the International Development Association (IDA) Crisis Facility, as outlined in the Loan Agreement between Ukraine and the International Bank for Reconstruction and Development for the Program (LOAN NUMBER 9721-UA).

Furthermore, US\$30 million in Investment Project Financing (IPF) is secured under the Grant Agreement between Ukraine and the International Bank for Reconstruction and Development and the International Development Association, acting as the administrator of the Ukraine Relief, Recovery, Reconstruction, and Reform Multi-Donor Trust Fund (URTF GRANT NUMBER TF0C5794).

Hereinafter, the portion of the Operation financed through the PforR will be referred to as the Program, and the portion financed through the IPF will be referred to as the Project.

LEARN was developed to address critical challenges and provide essential support to the education sector, aligning with the Ministry of Education and Science's (MoES) Strategic Action Plan.

The Operation will focus on supporting the Strategic Action Plan Priority 2: School education and the New Ukrainian School (NUS). The continuation of the NUS reform is a key priority of the MoES.

The objectives of the Operation are to (i) improve teaching and learning conditions; and (ii) strengthen management capacity of the education system.

For this program, "teaching and learning conditions" refer to three critical factors of education service delivery:

- i. safety, including shelters as a pre-condition for schools to open for in-person learning and free and inclusive school bus transportation for students living further distances from schools;
- ii. learning materials, especially updated textbooks and age-appropriate learning materials in line with the NUS model; and
- iii. teachers trained on NUS standards, principles, and the use of the updated learning materials.

Meanwhile, "management capacity of the education system" refers to institutional capabilities to plan, allocate, and monitor resources based on robust data at the student and school levels.

The NUS Implementation Office (NIO) will be established by the Ministry as an advisory and consultative body. The NIO's primary purpose is to support and implement the New Ukrainian School (NUS) reform by providing expert guidance, strategic oversight, and coordination of reform initiatives across Ukraine.

II. OBJECTIVE

The Learning Environment Manager 3 is responsible for coordinating the development and implementation of modern, inclusive, and competency-based classroom models for upper secondary (lyceum) education within the framework of the New Ukrainian School (NUS) reform. This role ensures that learning environments align with the unique pedagogical, technological, and infrastructural needs of students, fostering preparation for higher education, employment, and civic life.

III. SCOPE OF SERVICES

The Consultant shall provide the following services, including but not limited to:

- Coordinate the implementation of learning environment models for upper-secondary schools aligned with NUS reform principles and international best practices.
- Monitor the implementation of learning environment models across lyceums and collect feedback to continuously improve classroom setups.
- Collaborate with subject matter experts to ensure pedagogical relevance and integration of learning materials, digital tools, and equipment.
- Coordinate procurement and distribution of educational equipment (STEM, ICT, furniture) to selected pilot institutions.
- Ensure classroom designs comply with safety, accessibility, and inclusiveness standards.
- Support the development of guidelines and recommendations for scaling the upper-secondary classroom model nationwide.
- Facilitate trainings and workshops for school administrators and teachers on the effective use of learning spaces and equipment.

- Maintain close communication with regional project managers and local stakeholders to ensure consistency in implementation.

IV. REPORTING

The Learning Environment Manager reports directly to the LEARN coordinator and works under the supervision of the NIO Learning Environment Coordinator and the Head of NIO. Works closely with the Upper Secondary Education Deputy Head of NIO and regional implementation teams.

V. PROVIDED RESOURCES

MoES shall provide the Consultant with the information necessary to carry out his/her assignment in a timely manner. MoES shall provide the Consultant with a workplace, including necessary equipment to carry out his/her functions (e.g. PC, communications and office equipment).

VI. QUALIFICATION REQUIREMENTS

Minimum requirements (mandatory):

- At least 2 years of experience in educational infrastructure, school modernization, or project management.
- Proven understanding of NUS reform principles and competency-based education.
- Experience in equipping classrooms with digital and physical learning tools.
- Experience in procurement coordination or supporting procurement processes, preferably in the education sector or related to technical equipment.
- Advanced proficiency in Ukrainian and B1 in English.
- Strong analytical, organizational, and communication skills.

Desired Skills and Qualifications:

- Strong project coordination and stakeholder engagement skills.
- Knowledge of international practices in modern learning environments.
- Familiarity with Ukrainian educational standards and regulatory frameworks.
- Ability to manage multiple tasks under tight deadlines.

VII. PERIOD AND LOCATION OF EMPLOYMENT

The Consultant shall provide his/her services until August 31, 2027. The contract may be extended subject to satisfactory performance and mutual agreement between the Consultant and the Ministry of Education and Science (MoES) during the Program financing period.

The Consultant shall provide his/her services on a full-time basis.

The incumbent will be based in Kyiv, Ukraine. The Consultant should be required and expected to take business trips to other regions of Ukraine to support implementation of the Project.

VIII. APPLICATION PACKAGE

Interested persons should submit their CVs in Ukrainian and English at the following email address: oleksandr.radchenko@uiherp.org Cc: serhiy.artemenko@uiherp.org & maryna.chubenko.piu@gmail.com indicating the email subject: "LEARN: Selection of Learning Environment Manager 3 (upper secondary school): [NAME]".

The deadline for submission of the documents is 11:00 am Kyiv time June 2, 2025.

If the Consultant fails to provide CVs in both languages, the Client reserves the right to reject the Consultant's application.