

POSITION: *Expert for Coordination of New Primary School Standard Piloting (Category 2)*

ToR Date of issuance: 31 May

Due Date for Application: 14 June

1. Objective(s) and linkages to Reforms

The Expert for Coordination of New Primary School Standard Piloting (Category 2) will be a full-time consultant in the Reform Support Team at the Ministry of Education and Science.

The Reform Support Team (RST) is a group of Ukrainian professionals (not public servants) funded on a temporary basis by donors that provides targeted technical support and assists the Ministry in the design and implementation of sectoral strategies and priority reforms.

Competencies of the RST include the following core capacities:

- Expert analysis (preparation of reform proposals supported by evidence-based analysis, preparation of policy and legal drafts, regulatory impact assessment etc.) in the field of education reform, and
- Reform program planning, implementation and coordination (including performance indicators, progress reports, program management, monitoring and coordination, preparation of project proposals and other).

The RST is to be operational as of June 2019. It is currently helping the Ministry to implement two priority reforms: the general secondary education reform – the New Ukrainian School (NUS), and the reform of Vocational Education and Training (TVET).

2. Duration and proposed timeframe

Duration of the assignment is until 31 December 2019, with starting date not later than 28 June 2019, including a 2-month probation period.

3. Main Duties and Responsibilities

- Management of activities necessary for timely new content piloting (coordination of content experts, development of methodological recommendations for teachers, oversight over proper funds budgeting for piloting process);
- Liaison with the pilot schools on New primary school education standard piloting (3rd, 4th grade); feedback aggregation and analysis;
- Liaison with publishing companies on content production;
- Proper coordination of activities with the DG of Pre-school and School education and the Institute for Education Content Modernization on policy improvement or correction.

4. Main anticipated deliverables

- Timely delivery of teaching materials, recommendations and guidelines to the pilot schools;
- Feedback from the pilot schools is regularly gathered and analysed;

- Regional coordinators are well coordinated to pilot the new State Standard in 3rd, 4th grades;
- Recommendations to the DG of Pre-school and School education, Institute for Educational Content Modernization on policy improvement or correction.

5. Qualifications, Skills and Experience

5.1 Qualifications and skills:

- Impeccable ethical standards; excellent communication and interpersonal skills; strong organizational management, communication and presentation skills; motivated team player with ability to work independently;
- At least a Bachelor degree in the relevant field - Master degree preferred;
- PC literacy (PowerPoint, Project, Excel, Word);
- Fluency in Ukrainian and English.

5.2 General professional experience:

- More than 5 years of general professional experience

5.3 Specific professional experience:

- Minimum 3 years of specific experience in education area;
- Solid knowledge on Ukrainian education system;
- Solid knowledge of the New Ukrainian School policies and experiences of working on NUS implementation, with a specific emphasis on teaching materials development;
- Experience with public administration communication;
- Strong managerial skills;
- Strong communication skills.

6. Assignment Value

The estimated monthly value of this consultancy position is in the region of EUR 800 to EUR 1400. The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). The contributors are: Denmark, the European Union, Finland, France, Germany, Italy, Japan, the Netherlands, Poland, Sweden, Switzerland, the United Kingdom and the United States of America. Please note selection and contracting will be subject to the availability of funding.

7. Submissions

Submissions must be prepared in English only and be delivered electronically to the following address: rst@mon.gov.ua

All submissions must include a completed [Application Form](#), the candidate's Curriculum Vitae and Reference Letter from a recent supervisor.

Only applications which have been submitted using the correct template and are completed will be considered.

8. Selection Procedure

Following the evaluation of all applications received, selected candidates will be invited to a brief written test covering both general and technical questions in both English and Ukrainian. Only short-listed candidates will be invited to an interview.