

POSITION: TVET Infrastructure Expert (Category 2)

ToR Date of issuance: 31 May

Due Date for Application: 14 June

1. Objective(s) and linkages to Reforms

The TVET Infrastructure Expert (Category 2) will be a full-time consultant in the Reform Support Team at the Ministry of Education and Science.

The Reform Support Team (RST) is a group of Ukrainian professionals (not public servants) funded on a temporary basis by donors that provides targeted technical support and assists the Ministry in the design and implementation of sectoral strategies and priority reforms.

Competencies of the RST include the following core capacities:

- Expert analysis (preparation of reform proposals supported by evidence-based analysis, preparation of policy and legal drafts, regulatory impact assessment etc.) in the field of education reform, and
- Reform program planning, implementation and coordination (including performance indicators, progress reports, program management, monitoring and coordination, preparation of project proposals and other).

The RST is to be operational as of June 2019. It is currently helping the Ministry to implement two priority reforms: the general secondary education reform – the New Ukrainian School (NUS), and the reform of Vocational Education and Training (TVET).

The TVET Infrastructure Expert will be subordinated and will report to the RST Deputy Director - TVET.

2. Duration and proposed timeframe

Duration of the assignment is until 31 December 2019, with starting date not later than 28 June 2019, including a 2-month probation period.

3. Main Duties and Responsibilities

- Provide expertise and analysis of TVET and related policies, legislation and other relevant documents/materials, specifically those pertaining to the optimization of TVET institutions' network, facilities and equipment needs and standards;
- Provide expertise and analysis in such areas as: optimization of the national TVET schools network, assessment of national and regional infrastructure and equipment needs, ensuring accessibility and environmental sustainability of the TVET network;
- Provide identification of regions to pilot the Centres of Excellence;
- Coordinate activities of the pilot regions for Centres of Excellence establishment;

- Identification of equipment needs for new VET-centres; supervision of preparation of tender dossiers and construction works;
- Establish and build relationships with key stakeholders inside and outside the Ministry, in particular with the regional state administrations, local governments, VET institutions in the regions;
- Data and information search, integration and analysis;
- Alignment of actions with the DG on vocational education and the department on property management.

4. Main anticipated deliverables

- Recommendations and analyses for the VET schools network optimization;
- Coordination with the regions of full inventory of the VET school buildings;
- Liaison and coordination with the donors and regions on selection of pilot regions for establishment of Centres of Excellence;
- Recommendations and briefs as to infrastructure and equipment needs and requirements.

5. Qualifications, Skills and Experience

5.1 Qualifications and skills:

- Impeccable ethical standards; excellent communication and interpersonal skills; strong organizational management, communication and presentation skills; motivated team player with ability to work independently;
- At least a Bachelor degree in the relevant field - Master degree preferred;
- PC literacy (PowerPoint, Project, Excel, Word);
- Fluency in Ukrainian and English.

5.2 General professional experience:

- More than 5 years of general professional experience

5.3 Specific professional experience:

- Minimum 3 year of specific experience in education area, preferably in VET;
- Knowledge and strong experience in the field of procurement of infrastructure, equipment and construction works and equipment – preferably in the education sector;
- Knowledge of institutional framework of education sector in Ukraine;
- Experience in working in/with TVET sector;
- Experience in working with international experts.

6. Assignment Value

The estimated monthly value of this consultancy position is in the region of EUR 800 to EUR 1400. The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). The contributors are: Denmark, the European Union, Finland, France, Germany, Italy, Japan, the Netherlands, Poland, Sweden, Switzerland, the United Kingdom and the United States of America. Please note selection and contracting will be subject to the availability of funding.

7. Submissions

Submissions must be prepared in English only and be delivered electronically 2019 to the following address: rst@mon.gov.a

All submissions must include a completed [Application Form](#), the candidate's Curriculum Vitae and Reference Letter from a recent supervisor.

Only applications which have been submitted using the correct template and are completed will be considered.

8. Selection Procedure

Following the evaluation of all applications received, selected candidates will be invited to a brief written test covering both general and technical questions in both English and Ukrainian. Only short-listed candidates will be invited to an interview.